

WNYRIC Standards Committee Meeting Minutes
November 18, 2015 --1:00-3:00 p.m.
Via DL Sites

In Attendance:

Jan Mathis (WNYRIC-Chair)
Chuck Marzec (Jamestown)
Sheldon Soman (ON BOCES)
Rob Morgan (Pioneer CSD)
Brian Richards (Medina)
Shelayne Wise (Hammondsport)
Terry Caleb (WNYRIC)
Chris Siniscalchi (WNYRIC)
Dave Joseph (CA BOCES)
Ryan Finney (Bath CSD)

Iann Miller (Erie 1 BOCES)
Mike Murphy (Forestville)
Ron Ternowski (WNYRIC)
Mike Taylor (WNYRIC)
Marty Wende (Kenton UFSD)
Gail Tremblay (GST BOCES)
Vic Ozogar (WNYRIC)
Darlene Sprague (Niagara Falls)
Chris Gyr (Genesee Valley)
Valerie Winegarden (minutes)

Jan Mathis called meeting to order at 1:00 p.m.

Administrative Items:

1. **Approval of the August 12, 2015 meeting minutes:**

- Jan asked if there were any questions or concerns from the meeting minutes from August 12, 2015. There were none.

Martin Wende the motion to accept meeting minutes and it was seconded by Rob Morgan. The motion passed unanimously (14yes/0 no).

2. **Review proposed future meeting dates/locations:**

- Wednesday, February 10, 2016 from 1-3 PM (via DL)
- Wednesday, May 4, 2016 from 1-3 PM (via DL)

3. **Category Review Dates for 2015-2016:**

- 1. Computers – November 2015**
2. Communications Equipment – August 2015
3. Internet Browsers – February 2016
4. NIC Cards – February 2016
- 5. Operating Systems – November 2015**
6. Plotters – February 2016
- 7. Printers – August 2015—tabled until November**
8. Scanners – August 2015
9. Servers (Standard) – November 2015
- 10. Servers (SAN) – August 2015—tabled until November**
- 11. Software – November 2015**
12. Server Back Up – August 2015
13. Virtualization – August 2015
- 14. VoIP – November 2015**
- 15.Video Conferencing- November 2015**
16. Network Optimization- February 2016
- 17. Tablet Devices- August 2015—tabled until November**
18. End Point Management- August 2015
19. UPS – August 2015

Discussion/Information Items-

4. Tablet Devices on Standards

- What classifies a tablet versus a laptop? Asus listed as tablet only. Val sent revised draft list of categories to committee to review prior to this meeting. Discussed possible sub categories under Computers to be listed as A. Desktops. B. Laptops and C. Mobile Devices? Under mobile devices could list the vendor and the operating system under comments. Some districts base purchases on recommendations from PARCC/CBT guidelines. Val will make draft revisions and resend the category review list to the listserv for the committee to review and discuss again at the meeting in February.

5. Category revisions/Multiple vendors versus niche/support discussion

- In our last meeting we discussed having higher requirements for categories that involved more conversation, testing, longer Proof of Concepts, cost analysis, etc. The 3 Categories that Ron and Jan felt belonged in a special category were Communication Equipment, VoIP and SAN*.
*When reviewing the actual requirements for these 3 categories, we came up with the following requirements:
1) *At least 2 districts from 2 separate BOCES must complete an Add Form*
2) *Both districts must complete a Proof of Concept*
3) *The POC's end 8 months after the second district finished install to guarantee thorough testing*
4) *Bimonthly reports, with input from all necessary parties, are sent to the committee for review*
- Committee felt that SAN should be removed from being in a special category that would require the items listed above. This discussion was tables for further discussion at the February meeting.

6. Broadband updates (Ron T.)

- Hamburg and Lancaster were cut-over to the new broadband. There were some routing issues at Hamburg with Time Warner Cable (TWC). Also made to make some revisions were made to the Lightspeed design.
- Erie 1 BOCES was also moved off the old hub.
- Ron received an email from TWC with listed the 66 districts that are ready to be cut-over. The cutover for these districts will be scheduled in December.
- There are 33 other districts that are not ready 6 of which need scheduling done. There are 18 districts that will require a hot-cut (cutting of fiber and will cause a network outage). They include Orchard Park, Clymer, East Aurora, Pine Valley, Campbell Savona, Canisteo Greenwood, Alfred Almond, Roy-Hart, Addison, Holland, Ripley, Sherman, Alden, Hornell, Brocton, Corning, Westfield, Arkport, Jamestown, and Jasper Troupsburg. Will need to schedule these in December also and will need to be coordinated with the district, WAN Senior and TWC.

7. Meraki switch update (Chris S.)

- Meraki did some Firmware upgrades which helped control fan speed.
- Meraki is looking into multi-cast features and stacking.
- Meraki will be attending NYSCATE.

Action Items-

8. Follow up from Brian Richards (Medina) on Papercut MF printer management software:

- Papercut MF software has been installed at Medina and has been working well.
- Allows users to use their ID badges to authenticate to copiers and printers.
- Tracks usage by login ID.
- Allows users to print from any device via web interface.

Sheldon Soman made a motion to add Papercut MF to category 11. *Software*; under sub-category *Printer Management*. Rob Morgan seconded the motion and the motion carried unanimously (14 yes/0 no).

9. Add form from Pat Bruce (Lancaster) for Asus C100 Rockchip Flip Chromebook:

- The niche is the device has a flip screen which makes it a tablet and a laptop.

Shelayne Wise made a motion to add Asus C100 Rockchip Flip Chromebook model to the Standards list comment section under category 1. Computers/Asus. Mike Murphy seconded the motion and the motion carried unanimously (14 yes/0 no).

10. **Category review:**

- 1. Computers-Added Asus Flip Chromebook added per above motion
- 5. Operating Systems-No changes
- 7. Printers-No Changes
- 9. Servers (Standard)-Remove IBM and change Lenova to Lenovo
- 14. VoIP-No changes
- 15. Video Conferencing-No changes
- 17. Tablet Devices-No changes

Marty Wende made a motion to make the above changes to the Standards list. The motion was seconded by Rob Morgan and the motion carried unanimously (14 yes/0 no).

Rob Morgan made the motion to adjourn at 2:45 PM; Shelayne Wise seconded the motion.

Respectfully submitted: Valerie Winegarden

**The WNYRIC Standards Committee Motions
November 18, 2015**

Below are three (3) recommendations from the WNYRIC Standards Committee meeting held on August 12 2015 for WNYRIC Advisory Council action:

Motion 1 Sheldon Soman made a motion to add Papercut MF to category *11. Software*; under sub-category *Printer Management*

Seconded by: Rob Morgan

Vote results: 14 yes/0 no (unanimous)

Motion 2: Shelayne Wise made a motion to add Asus C100 Rockchip Flip Chromebook model to the Standards list comment section under category 1. Computers/Asus

Seconded by: Mike Murphy

Vote results: 14 yes/0 no (unanimous)

Motion 3: Marty Wende made a motion to make the below changes to the Standards list:

- 1. Computers-Added Asus Flip Chromebook added per above motion
- 5. Operating Systems-No changes
- 7. Printers-No Changes
- 9. Servers (Standard)-Remove IBM and change Lenova to Lenovo
- 14. VoIP-No changes
- 15. Video Conferencing-No changes
- 17. Tablet Devices-No changes

Seconded by: Rob MorgaN

Vote results: 14 yes/0 no (unanimous)

Advisory Council approval requested at this time